



You also have the option to pay online using Paylease/Zego. You will need to create an account by following the directions below:

<https://payments.gozego.com/>

1. click "make a payment"
2. click "don't have an account? make one now"
3. click "create your account" under **RENTER**
4. type in "Mitchell on Water LLC" & click search
5. once it comes up, choose "this is my property"
6. From there, you will need to fill out all of your personal information.

Once your account is created, you will be able to make one-time payments or set up autopayments each month from your checking account. Simply insert your bank routing number and account number as well as the amount and date that you would like the payment to be processed. This new online payment method is completely free of charge to all residents that utilize their checking account to submit the payments.

You may also pay with a credit/debit card; however, you will be charged a transaction fee of 3% of the amount being paid if you choose this method. Please note that Paylease/Zego is a secured site so any personal banking or financial information will not be shared.

It is your responsibility to cancel any automatic payment arrangements made with Paylease/Zego. If a payment is submitted and a refund check needs to be issued, you will be charged a \$50.00 processing fee. If a payment is submitted and cancelled or returned for nonsufficient funds, you will be subject to \$25.00 fee.